

**BEXAR COUNTY BOARD OF TRUSTEES FOR
MENTAL HEALTH MENTAL RETARDATION SERVICES d/b/a**

THE CENTER FOR HEALTH CARE SERVICES

Annual Board Retreat & Meeting

Thursday, November 3rd & Friday, November 4th, 2011
Greehey Children's Cancer Research Institute
8403 Floyd Curl Drive
San Antonio, Texas 78229-9840
9:00 a.m.

TRUSTEES PRESENT: Rebecca G. Brown, Madame Chair
Dianna Burns-Banks, M.D., Vice Chair
Mary Rose Brown, Secretary/Governmental Affairs (Thurs only)
Harry Griffin, Treasurer
Daniel T. Barrett
Charles "Sam" Bowker
Richard Usatine, M.D.
Ruben D. Zamora
Sam Williams, Jr., Member Emeritus

STAFF PRESENT: Leon Evans, President/Chief Executive Officer
Mark A. Carmona, Deputy Chief Executive Officer
Charles H. Boone, Consulting Chief Operations Officer
John A. Smith, General Counsel
Thomas Hardaway, M.D., Child/Adoles MH Medical Director (Thurs only)
Sarah Rasco, M.D., Adult MH Medical Director (Friday only)
Rose Rodriguez, M.D., Crisis Services Medical Director
Michael Scavone, M.D., Opioid Addiction Treatment Svs Medical Director
Linda Rodriguez, Sr. Executive Assistant/Board Liaison
(Staff Attendance List on File)

GUESTS PRESENT: Ileana Gilman, Austin-Travis MHMR Center (Thurs, Nov 3rd)
Mary Repole/Epiphany, Inc. (Thurs, Nov 3rd)
Tony Rothschild/Common Ground (Thurs, Nov 3rd)
Patrick Bernal/Denton, Navarro Rocha & Bernal (Friday, Nov 4th)

Thursday, November 3, 2011

**CALL MEETING TO ORDER
CERTIFICATION OF QUORUM**

With the presence of a quorum, Madame Chair Rebecca Brown convened the meeting at 9:24 a.m., with the following trustees present: Dr. Usatine, and Messrs. Bowker, Griffin, and Zamora.

Introductions of board, staff and guests were made.

BRANDING INITIATIVE – *Mary Repole, Epiphany, Inc.*

Madame Chair Brown gave a brief synopsis on the branding process and Ms. Repole proceeded to report on the outcomes of her branding research.

Discussion ensued regarding the following presentation items:

- Stigma of mental health and the perception in the community.
- What sets CHCS apart?
 - Describing the Center
 - The Strengths
- Situational Understanding
 - The Competition
 - What is our business?
 - The Wish List About CHCS
- Brand Personality/Platform
 - What is different/unique about CHCS
 - What does the consumer/stakeholder want/need
 - Establishing Independent Productive Lives
- Archetype
 - Unearthing the Brand
 - Delivering the Brand
- The Name
 - Reaction to the Current Name
 - New Possibilities
- Operational Issues to Consider/Resolve
 - Stakeholder Feedback
 - How They See the Future/Define Success
 - Current Service Lines
 - Most Important Services CHCS Provides
 - Services to Consider Dropping
 - Other Service Line Considerations
 - Private Pay vs. Current Customers

Dr. Burns-Banks and Dr. Rose Rodriguez arrived at this time (12:30 p.m.)

Ms. Repole stated that there were two pieces to the 2nd phase that the Center's board needed to consider: The re-naming of the organization and the identity package. Those both have to meet. As part of this 2nd phase, we also need to introduce our concept to our stakeholders, sharing success stories. Dr. Usatine suggested utilizing film with those stories.

The following seven points were identified in developing the 2nd phase:

- Defining Core Service Lines
- Establishing Short and Long-Term Financial Plans
- Identifying Access Points and Clinical Pathways
- Establishing a Staffing Plan
- Aligning the Culture with the Branding Promise
- Changing the Low Profile of the Center which is Hurting Us
- The Infrastructure Needs Rehabilitation

In conclusion of the presentation, it was the consensus of the board that the Center's name did need to change to reflect who we are and what we are doing, and Ms. Repole noted the following for consideration in establishing a new name for the Center:

- Descriptive
- Spanish-inspired
- Partnership or protector
- Conveys Hope/Journey and/or Recovery
- Ability to Overcome

Additional discussion brought forth the following:

- ADELANTE, *Mental Health & Transformation Care* (Dr. Usatine)
- Alamo Alliance for Mental Health Services (Ruben Zamora)
- Should children and adults be included in the title?
- Family Services?
- Simple description of what we do/speak to the future
- No creative name in front of it
- Denote enforcement of productive lives

General Counsel Smith reminded the board that they needed to abide by the Center's sponsoring agency agreement and as such, would need to have the name change approved by Commissioners' Court.

(A copy of the full presentation on file in the Executive Office).

Messrs. Griffin and Zamora left at this time.

IH-35 COLLABORATION – Charles H. Boone

Mr. Boone stated that with the movement of managed care into Medicaid and the four largest insurance companies in Texas (BCBS, Centin, Amerigroup, and Aetna) moving toward taking control of that Medicare Shared Savings Program (the Affordable Care Act); Austin-Travis County Integral Care, Bluebonnet Trails Community Services, and the Center for Health Care Services agreed to come together and look at possible opportunities to develop efficiencies and still continue to provide quality services to our consumers.

The Patient Protection and Affordable Care Act (ACA) established the Medicare Shared Savings Program to assist Accountable Care Organizations (ACO)/health care providers to provide better coordinated care for Medicare patients while meeting performance standards on quality of care.

The three CEO's have routinely been meeting and have developed a vision and mission statement. Discussion ensued regarding Community First Health Plans (CFHP) which holds the majority of the medical managed care business in San Antonio, and former CFHP's CEO Charles Kight, who will be working as a consultant with Sendero, Austin-Travis' Hospital District.

Mr. Boone briefly reported that the first project on hand was the development of a plan for enterprise-wide Information Systems functions

Madame Chair Brown suggested that the board might want to consider delegating authority to the Executive Committee to review and approve amendments/addendums as necessary.

In closing, Mr. Boone stated that the following were emerging enterprise-wide payer initiatives:

- Affordable Care Act
- Medicaid Managed Care
- 1115 Waiver
- Integration Initiatives

(A copy of the full presentation on file in the Executive Office).

BOARD GOVERNANCE – Tony Rothschild, Common Ground

Mr. Rothschild stated that governance meant engagement of the leadership and noted that non-profit boards needed to move away from routine processes. Meeting agendas need to be redesigned with questions to engage the board in discussion and action. The role and responsibility of the trustee is to deliver the service to the consumer but also to ensure that they are doing what they should be doing.

Mr. Barrett left at this time.

He outlined the following three aspects of board governance:

Fiduciary – To review financials, contracts, performance, audits, and compliance.

- Establishing dashboards with indicators (red lights).
- Operations Committee should be the fiduciary group looking at programs.
- Operations Committee should be reviewing dashboard indicators; meeting with staff to develop a plan of correction.

Strategic – Setting priorities/direction.

- The board has to frame the vision/goal in order to establish a strategy.

Generative – Providing the guidance of the board.

- Framing/setting the goal.
- Trustee involvement/discussion

Mr. Barrett returned to the meeting at this time and Dr. Usatine left.

Much discussion ensued regarding what steps the board needed to take to reach their goal:

- What do we want to look like on paper, i.e., leadership, salaries, etc
- Bringing generative thinking into the branding initiative
- How do we want to govern in five years?
- How do we position ourselves for 2014 and what will that mean to us as a board and as an organization?
- Everyone sees us as heroes, how do we see ourselves as we spin off a program?
- What's the cost to provide a service?
- Where will the deficit be if we eliminate a program/service?

- How will the board feel about themselves if they have to eliminate a program/service?
- The need to set timeframes (ex: 60 days)
- How can we effectively take care of the population that we serve and ourselves?
- Do we have to do everything?
- Looking at core values, what are we really good at?
- What do we do well and what should we be doing well.
- What are we good at from a qualitative manner?
- We should be marketing to our payers.
- Looking at the seven points discussed during the branding initiative, the board & staff should pick which ones they would like to work on. Do we want to add anymore?
- What is it that the board needs to know in order to move forward?
- Establish task forces and designate members.
- More Prosumer involvement.

Ms. Mary Rose Brown arrived at this time and Dr. Burns-Banks left.

Mr. Rothschild offered the following recommendations in regards to what steps the board needed to take to reach their goal:

- Establishing task forces
- Exploring the past, finding new ways to look at old issues
- Roaming the internal and external boundaries of the organization as a learning mode.
- Once a year, 2-3 board members should go out to some of the sites and become engaged in the mission of the Center.

Mr. Zamora returned to the meeting at this time and Dr. Hardaway left.

SWEARING IN & INSTALLATION BY THE HONORABLE JUDGE ERNIE GLENN, OF THE FOLLOWING TRUSTEES

Place 2 – Mary Rose Brown, Reappointed by University Health System
Place 4 – Harry Griffin, Reappointed by University Health System
Place 5 – Daniel T. Barrett, Appointed by Commissioner Paul Elizondo

Due to the absence of Mr. Harry Griffin, Judge Glenn administered the Oath of Office to Ms. Mary Rose Brown, who was reappointed by the University Health System for another two-year term through June 30, 2013; and Mr. Daniel T. Barrett, who was appointed by Commissioner Paul Elizondo to fill the position vacated by Mr. Sam Williams, Jr. due to his retirement and appointment as Member Emeritus, for a two-year term through June 30, 2013.

ADJOURNMENT

The meeting was temporarily adjourned at 4:47 p.m., to be reconvened at 8:00 a.m. on Friday, November 4, 2011.

Friday, November 4, 2011

**CALL MEETING TO ORDER
CERTIFICATION OF QUORUM**

With the presence of a quorum, Madame Chair Rebecca Brown reconvened the meeting at 8:07 a.m., with the following trustees present: Dr. Usatine, and Messrs. Barrett, Bowker, Griffin, and Zamora.

EXECUTIVE SESSION (DISCUSSION ONLY: CLOSED TO THE PUBLIC)

At 8:11 a.m., Ms. Brown proposed a revision to the order of the agenda due to the presence of the consulting attorney, and announced that the board move into Executive Session for Discussion, Deliberation & Consultation pursuant to Texas Government Code, Chapter 551, Section

551.071 Briefing on results of mediation and pending settlement offer in the following matter:

Natasha Bryant v. Center for Health Care Services
No, 2010-CI-07117 (225th Judicial Court, Bexar County, Texas)

Mr. Sam Williams, Jr. and Dr. Burns-Banks arrived at this time.

551.071 (Consultation with General Counsel): Advice on matters in which the duty of the General Counsel to the Center under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 552 of the Texas Government Code.

OPEN SESSION

Following Executive Session, Ms. Brown reconvened the meeting in Open Session at 8:27 a.m., and announced that no action had been taken in Closed Session.

At this time, Dr. Usatine moved that the Board of Trustees approve the settlement offer as discussed in Executive Session in the matter of Natasha Byant v. Center for Health Care Services.

Mr. Zamora seconded the motion; motion carried unanimously 7/0.

At this time, Madame Chair Brown briefly gave a recap on Thursday's presentations:

- 1) Branding Initiative – The board and staff will evaluate the discussions and recommendations made, and make a determination as to who we are, what we want to do, and what we want to call ourselves.
- 2) Board Governance – Different aspects of governance: Fiduciary, Strategic and Generative mode: Engaging the board to frame the issues which shape the organization's strategies vs. the lack of board participation/framework, i.e., death by reports.

Dr. Sarah Rasco arrived at this time.

I. APPROVAL OF MINUTES

Dr. Usatine moved for approval of the Minutes of the Regular Board Meeting of September 26, 2011 as presented; Mr. Bowker seconded the motion. Motion carried.

II. APPROVAL OF A RESOLUTION TO APPOINT SAM WILLIAMS, JR. AS BOARD MEMBER EMERITUS

Madame Chair Brown announced that the Board was once again proposing the adoption of a Resolution to appoint long-time leader Mr. Sam Williams, Jr. as a Board Member Emeritus of the Center's Board of Trustees. Mr. Williams has served on the Center's board for twenty-two years and has served in many capacities throughout his tenure. Commissioner Paul Elizondo recently appointed Mr. Daniel T. Barrett to fill Place 5 on the Center's Board, the position previously held by Mr. Williams.

Mr. Bowker moved for adoption of the Resolution as presented; Mr. Barrett seconded the motion. Motion carried.

III. APPROVAL OF A RESOLUTION TO SUBMIT A NOMINATION TO THE TEXAS COUNCIL OF COMMUNITY CENTERS, INC. TO APPOINT SAM WILLIAMS, JR. AS AN HONORARY LIFETIME MEMBER OF THE TEXAS COUNCIL BOARD OF DIRECTORS

Madame Chair Brown announced that the Board was also proposing the adoption of a Resolution to the Texas Council of Community MHMR Centers, Inc., to honor Mr. Sam Williams, Jr. as an Honorary Lifetime Member of the Texas Council Board of Trustees. Mr. Williams has served on the Texas Council Board for nineteen years.

Dr. Burns-Banks moved for adoption of the Resolution as presented; Dr. Usatine seconded the motion. Motion carried.

IV. NOMINATION AND ACCEPTANCE OF A BOARD SECRETARY

Madame Chair Brown announced that due to the retirement of Mr. Williams, the position of Board Secretary was now vacant.

She moved to nominate Ms. Mary Rose Brown to the position of Board Secretary. As is the custom of the Board, Ms. Brown also called for nominations from the floor.

In the absence of any further nominations, Dr. Burns-Banks moved for acceptance of Ms. Mary Rose Brown as Board Secretary; Mr. Zamora seconded the motion. The motion carried unanimously.

V. BUSINESS

INDIVIDUAL ITEMS FOR REPORT, DISCUSSION & APPROPRIATE ACTION

1. Ratification of the FY 2012 Amendment to the Contract with the Texas Department of State Health Services (DSHS) for the Provision of Community Based Veteran Peer-to-Peer Counseling Program Services – *Aaron Diaz*

That the Board of Trustees ratifies the Amendment to the Contract with the Texas Department of State Health Services (DSHS) for the continuation of the Community Based Veteran Peer-to-Peer Counseling Project to enhance and/or expand the availability of and access to community-based behavioral health services to veterans.

Mr. Diaz reported that currently there are about ten counseling groups around the City which are going very well. He stated that this funding will be used to hire a coordinator to facilitate all of these volunteer activities surrounding veterans. He also announced that Capt. David Morrissette, Ph.D., LCSW, from the Center for Mental Health Services/SAMHSA, would be touring Center programs on Monday to include veteran activities.

Dr. Burns-Banks moved that the Board ratify the Amendment to the Contract with DSHS as presented; Mr. Griffin seconded the motion. Motion carried.

2. Ratification of the Professional Services Agreement with the County of Bexar for the Provision of Re-entry Court Program Services – *Aaron Diaz*

That the Board of Trustees reviews and ratifies the Professional Services Agreement with Bexar County for the provision of services to the Re-entry Court Program.

Mr. Diaz reported that this agreement allows the Center to provide substance abuse treatment services, utilizing the Seeking Safety model, specifically to the population of the Bexar County Re-entry Court Program which is overseen by Judge Ernie Glenn.

Dr. Burns-Banks moved that the Board ratify the Agreement with Bexar County as presented; Mr. Zamora seconded the motion. Motion carried.

3. Approval of the Contract Renewal with the City of San Antonio for the Provision of Female Safe Haven Program Services – *Allan Cross*

That the Board of Trustees approves the Contract Renewal with the City of San Antonio for the provision of services at the Female Safe Haven Program for the period of November 1, 2011 through October 31, 2012. The program is designed to provide recovery and housing services to homeless female adults with mental health and substance abuse disorders.

Dr. Usatine moved for approval of the Contract Renewal with the City of San Antonio as presented; Mr. Griffin seconded the motion. Motion carried.

4. Approval of the Contract Renewal with the City of San Antonio for the Provision of Male Safe Haven Program Services – *Allan Cross*

That the Board of Trustees approves the Contract Renewal with the City of San Antonio for the provision of services at the Male Safe Haven Program for the period January 1, 2012 through December 31, 2012. This program is designed to provide recovery and housing services to homeless male adults with mental health and substance abuse disorders.

Mr. Zamora moved for approval of the Contract Renewal with the City of San Antonio as presented; Mr. Bowker seconded the motion. Motion carried.

5. Approval of a Resolution for Authorization to Participate in the Texas Department of Housing and Community Affairs (TDHCA) Reservation System to Access HOME Funds – *Allan Cross*

Dr. Usatine moved that the Board of Trustees approve a Resolution to Authorize the President/Chief Executive Officer to execute the RSP Agreement and/or any other necessary instruments to effectuate the Center's participation in the Texas Department of Housing & Community Affairs Reservation System to access HOME funds.

Mr. Zamora seconded the motion; motion carried.

6. Review and Acceptance of the Center's Financial Statements for the Period Ending September 2011 – *Robert Guevara*

That the Board of Trustees receives a preliminary report on the Center's Financial Statements ending August 31, 2011.

Mr. Guevara reported that the preliminary report indicated the Center had ended the month of August 2011 with a negative contribution to fund balance of (\$319,797); for a year-to-date positive operational contribution of \$668,368. Service Revenues were reported averaging daily at about \$52,000 and on track as projected; monthly Service Revenues for the month of August were at \$1.1 million vs. a \$2 million projected budget; New Generation Medication (NGM) funds of \$1.6 million were recognized year-to-date, averaging at about \$250,000 per month; for an overall year-to-date total revenue of \$58 million.

Investments in TexPool had a beginning balance of \$5,935,099 and an ending balance of \$3,835,455 for a net decrease of \$2,099,644. Interest earned for the month was \$455 for an average yield of .0851%. It was reported that the three Liquidity Financial Ratios were out of comfort zone. However those are good ratios to have out of zone. Cash flow was reported with a beginning balance of \$7.4 million and an ending balance of \$4.7 million. Days of operation were at 51 days with inclusion of the capitol outlay funding. It was noted that the capital outlay funding was depleted due to the 601 N. Frio expansion project; however, the Center is now able to invoice the University Health System on their portion of the funding for this project so that is going to help our balance sheet.

In conclusion, Mr. Guevara reported that the Center's external auditor, Martinez, Rosario & Company, had been audited due to the fact that the Center had such a perfect audit.

7. Review and Acceptance of the September 2011 Budget Amendment – *Robert Guevara*

That the Board of Trustees reviews and accepts an Amendment to the Center's FY 2012 Budget for the month of September 2011.

Mr. Guevara reported that the Center had not begun the fiscal year very clear due to all of the unconfirmed budget cuts. Staff is now working on making adjustments and adding funding back in as it becomes available. The amendment to the budget being presented is in the amount of \$1.7 million, bringing the current budget of \$60 million to \$62.5 million. Mr. Guevara outlined the new and more substantially enhanced funding streams, i.e., Early Childhood Intervention Program, Money Follows the Person Program, and the new Cooperative Agreement to Benefit Homeless Individuals.

Mr. Griffin moved for acceptance of the September 2011 Budget Amendment as presented; Mr. Bowker seconded the motion. Motion carried.

8. Approval of a Revision to the Board Personnel Policies – *Janice Bunch*

At this time, HR Director Janice Bunch presented Mr. Evans with the United Way Pacesetter Award for the Center's outstanding leadership in the 2011 Campaign. Mr. Carmona stated that in order to have a successful campaign, your top leader must be a participant and acknowledged Mr. Evans for his leadership role in setting the example for this year's campaign. Dr. Rose Rodriguez was also acknowledged for her donation of campaign gifts.

Ms. Bunch stated that in reviewing the Center's Board Personnel Policies, and based on the revision of the Employee Handbook in accordance with all necessary rules and regulations, it was determined that the policies were outdated.

Staff is recommending that the Board adopt the following broader policy statement:

"The Center for Health Care Services Board of Trustees delegates to the Center's President/Chief Executive Officer the authority and responsibility for ensuring the Center is in compliance at all times with all local, state, and federal employment laws."

Dr. Burns-Banks moved that the Board adopt the above policy statement as noted; Mr. Zamora seconded the motion. Motion carried unanimously.

9. Approval of an Interlocal Cooperation Agreement for the Operation of the Center's Crisis Hotline Services – *Aaron Diaz*

That the Board of Trustees approves the Interlocal Cooperation Agreement with the MHMRA of Harris County to be the service provider for the Center's Crisis Hotline Services for a one-year period beginning December 1, 2011, with subsequent authorized renewals, and under terms and conditions satisfactory to both parties. In addition, to authorize the President/Chief Executive Officer to negotiate and execute the contract with MHMRA of Harris County on behalf of the Board of Trustees for the operation of the Center's Crisis Hotline, subject to legal review by General Counsel.

Mr. Carmona briefly summarized the recent activity around the crisis line operation, noting that staff had anticipated providing the service in-house. However, during a site visit by the American Association of Suicidology, it was discovered that the operation of the crisis line needed to be AAS-certified so staff begin exploring their options. Harris County is AAS-certified and it has been noted that the savings would be significant. The transition would go into effect December 1, 2011 through August 31, 2011 in an effort to align the agreement with the fiscal year.

Dr. Usatine moved for approval of the Interlocal Cooperation Agreement with MHMRA of Harris County for the Crisis Hotline Services; and authorization for the President/Chief Executive Officer to negotiate and execute a contract with MHMRA of Harris County on behalf of the Board for said operations, subject to legal review by General Counsel.

Dr. Burns-Banks seconded the motion; motion carried.

At this time, Madame Chair Brown asked staff if there was anything that the board could help them with and proceeded to report on the recent donations made possible by Ms. Mary Rose Brown to the Calidad MR Community Services and Day Activity Health Services (DAHS) Programs.

A request was made by Ms. Zaida Yzaguirre, Early Childhood Intervention (ECI) Program Director for the children and families that receive services at her program. Items needed: slightly used books, adult coats, toys, diapers, baby wipes, baby food and formula. Ms. Yzaguirre also extended an invitation to the board and staff to attend the ECI Annual Christmas Party scheduled to take place on Friday, December 2nd at the Lincoln Community Center, 2915 East Commerce from 10:00 a.m. to 12:00 noon.

Messrs. Griffin and Zamora left at this time.

TRANSFORMATIONAL SERVICES – Allan Cross, Dr. Richard Usatine and Dr. Patricia Carrion

Dr. Usatine presented on "Homelessness, Addiction, and How to Better Care for Patients". As part of his presentation, he also reported on the services provided at the Alpha Home, a residential substance abuse treatment program for women; and the SAMM Transitional Living and Learning Center, which provides housing for forty (40) homeless families. Dr. Usatine, a Professor in Family Medicine and Dermatology at the UTHSC-SA, provides medical services and oversight for these student-run programs. He also provided demographics on the medical needs of 120 homeless persons interviewed upon the opening of Prospects Courtyard.

Dr. Patricia Carrion also presented a summary on the first one hundred (100) homeless consumers assessed at the opening of Haven for Hope. She also distributed a Mission Statement and Outcome Measures for the first twenty-five (25) consumers seen at the Hope Transitional Unit. Lastly, she distributed copies of a presentation made to Haven for Hope employees titled "Approach and Strategies for Working with Homeless People".

Mr. Allan Cross, Director of Transformational Services presented on the Purpose and Goals of Prospects Courtyard and the services being provided. He also reported on the new Courtyard Transitional Program which will include three service components: an 80-bed dormitory, a Day Treatment Program, and a Mental Health Clinic.

CHILD & ADOLESCENT SERVICES – *Mark A. Carmona, Aaron Diaz and Patricia Pace*

Mr. Carmona presented on the system of care, a coordinated network of community-based services organized to meet the challenges of children and youth with serious mental health needs and their families. He reported on the services/programs that the Center provides as part of that system of care: Therapeutic Foster Care, Bexar CARES, the YES (Youth Empowerment Services) Waiver Program, as well as Mental Health Outpatient Services, Crisis Care, Head Start Program, Early Childhood Intervention Services, Juvenile Justice Programs, Adolescent Substance Abuse Services, and Texas Youth Suicide Prevention Programs (TYSPP)

Mr. Zamora returned to the meeting at this time.

THE PROMISE OF HOME HEALTH CARE – *Nettie Karosi*

Ms. Nettie Karosi, Home Health Care Administrator, provided a brief overview of the program, noting that Home Health Care is an alternative to hospital care or other types of institutional health care. The program offers skilled nursing and treatment services to individuals in the home setting. She outlined the referral sources, the unexpected operational obstacles, and the plan to develop new lines of business within the scope of Adult Home Health Care.

Mr. Griffin returned to the meeting at this time.

Dr. Burns-Banks left the meeting.

ANOTHER CREATIVE COLLABORATION – *Leon Evans & Mark A. Carmona*

Mr. Carmona reported on the Center's collaboration with CentroMed, a local Federally Qualified Health Center (FQHC), to provide primary care at three of the Center's clinics – Northwest Clinic located at 9502 Computer Drive, the Children's Program at 711 East Josephine, and the Hope Transitional Unit located at 7137 SW Military Drive. The purpose of this collaboration is to improve access to quality primary care services for uninsured and underserved persons to include behavioral health care.

ANNUAL BOARD REFRESHER TRAINING – *John Smith*

General Counsel John Smith provided the Board with the required annual board refresher training in accordance with the following:

- Texas Health & Safety Code, Title 7, Subtitle A, Chapter 534, Subchapter A, Community Centers
- Texas Administrative Code, Title 25, Part 1, Chapter 411, Subchapter G, Standards of Administration for Boards of Trustees

- Local Government Code, Chapter 176, Disclosure of Certain Relationships with Local Government Officers; and Local Government Code, Chapter 171, Conflicts of Interest
- The Center's Interlocal Agreement of Sponsorship with the County of Bexar and the Bexar County Hospital District d/b/a University Health System
- The Center's Board By-laws (*revised Jan 28, 2008*)

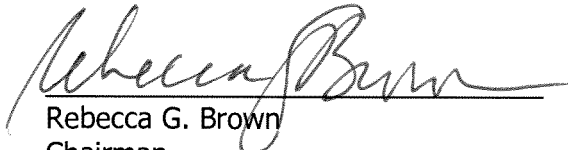
He additionally highlighted items of significance in the Texas Open Meetings Act and the Public Information Act (Government Code, Chapters 551 and 552) in regards to quorums; posted agendas; executive sessions; discussions among five or more members outside of posted meetings with the exception of conferences and social events; and e-mail communications among board members for business purposes.

ADJOURNMENT


In conclusion, the board and staff dialogued in regards to options for a new name. Upon much discussion, the final result was **Behavioral Health Solutions** (Services).

There being no further business to discuss, the annual board retreat and meeting was adjourned at 2:07 p.m.

Passed and approved this 12th day of December, 2011.



Rebecca G. Brown
Chairman



Mary Rose Brown
Secretary/Governmental Affairs